

DAILY CONTRACTED HOURS

Daily Contracted Hours is a datum number in AgriSmart which is necessary to drive the various formula in the system. The number entered is not indicative of the precise number or average number of hours that a team member may be expected to work on any given day.

As a general rule, below are the Daily Contracted Hours that should be used for various Salaries:

- 10 hours for staff with a TPV (Total Package Value) of \$50,000 or more
- 9 hours for staff with a TPV (Total Package Value) of between \$45,000 and \$50,000
- 8 hours for staff with a TPV (Total Package Value) of less than \$45,000

A quick way to check that the right amount of Daily Contracted Hours is entered is to follow the below scenario:

- A Team member is paid Fortnightly
- He has a TPV of \$50,000 which equals \$1,923 Gross per fortnight
- He takes 2 weeks Annual Leave that fall neatly into one pay period
- He is on an 11:3 Roster for the entire season, thus, 3 of the pay period days will be coded as RTO (Rostered Time Off)
- Therefore, the remaining 11 days in that pay period will be coded as AL (Annual Leave)
- His Gross pay amount will subsequently be 11 days AL at 10 Daily Contracted Hours which equals 110 hours x \$16.50 (minimum wage). This equals \$1,815 which is less than his normal Gross of \$1,923
- Therefore, with an 11:3 Roster and 10 daily contracted hours, a TPV of \$47,190 (\$1,815 x 26) is the lowest an employee should have
- A TPV any lower than \$47,190 would mean that the employee should have no more than 9 Daily Contracted Hours