

# Health and Safety – Current Inductions



Click on here to see the full list of Inductions that have been accepted and are yet to be accepted.

The Current Induction page has a number of search options as illustrated below.

The search interface includes a search bar and the following filters:

- location:** all, no location, Equinox Farms, Rainbow Farm, Test
- type:** -- all --, staff, visitor
- status:** -- all --, incomplete, accepted
- visitor:** -- all --, bill bloggs, Bob Brown, eric bartell, Evan Sabove, Gavin Haddon, geoff bland, George Clooney, Greg Marsh, Imran Raza, john mexted, John Tuckey, Luke
- user:** -- all --, Flash Flashman, Imran Raza, John Tuckey, Stu Meads, Timesmart Limited, Hannah Raza, Mark Crarer, Shelley Lissington, Bill Fletcher, David Maxwell, Eric Clapton, Harry Fleming

Below the Search function is the table of Inductions. Both staff, regular and irregular visitors Inductions will be displayed.

Some parts of the Induction list are further elaborated on below.

Location option is only applicable if there is more than a single farm unit on a single licence.

| Name               | Location | Start Date  | Accept Date | Status   |
|--------------------|----------|-------------|-------------|----------|
| Ground Preparation |          | Dec 12 2016 | Dec 12 2016 | accepted |
| Ground Preparation |          | Dec 08 2016 | Dec 08 2016 | accepted |
|                    |          | Dec 07 2016 | Dec 07 2016 | accepted |
|                    |          | Dec 06 2016 | Dec 06 2016 | accepted |
|                    |          | Dec 05 2016 | Dec 05 2016 | accepted |
| Sparkies           |          | Dec 05 2016 | Dec 05 2016 | accepted |

If the Name of the Induction is displayed here then a saved Induction Template has been used and this is the name of that template

Start date is when the Induction was sent to the recipient whilst the Accept date represents the date that the Induction was completed and accepted.

| Team Member or Visitor | Team Member/Visitor Name | Created By        |  |
|------------------------|--------------------------|-------------------|--|
| visitor                | geoff bland              | Timesmart Limited |  |
| visitor                | eric bartell             | Mark Crarer       |  |
| visitor                | murray brown             | Imran Raza        |  |
| team member            | Flash Flashman           | Flash Flashman    |  |
| visitor                | John Tuckey              | Imran Raza        |  |
| visitor                | Terry Kilday             | Mark Crarer       |  |
| visitor                | Megan Rose               | Imran Raza        |  |

This column just categorises the inductee as a Team Member or a Visitor

If there is a black cross in this column then the Induction can be cancelled. Only available if the Induction has not been accepted

Any Induction line can be clicked on to display the full Induction.