

Gross Holiday Pay Entitlement

Salaried staff and Full time waged staff are entitled to a minimum of 4 weeks Annual leave per season.

Annual leave entitlement in days is governed by the actual roster. The roster should be a datum that comes from the employment contract. For example working a 5/2 roster = 19.98 days of Annual leave whereas a 7/2, 7/2, 7/3 which changes to a 6/1 over calving (2 months) = 21.62 Annual Leave days.

Agrismart measures Annual leave for any roster scenario in days, hours and dollars.

To measure Annual Leave as accurately as possible it is critically important that both the actual roster scenario is clearly outlined in the Employment Contract and that this same roster scenario is entered into Agrismart in the Team Manager area.

The Agrismart team is more than happy to assist in making sure correct data around rosters is entered into Agrismart in the first instance.

As far as the Gross Holiday Pay Entitlement Report is concerned

The screenshot shows a web form for generating a Gross Holiday Pay Entitlement Report. The form includes the following fields and callouts:

- Employee name:** Bill Fletcher (dropdown menu). Callout: "Select a team member".
- Year:** Jun 01 2017 to May 31 2018 *. Callout: "The report automatically selects the beginning of the season to the current date. These dates can be altered by clicking on the day."
- Date Checking Holiday pay to:** Sep 06 2017. Callout: "Opening balance of Annual leave is normally data entered by the Agrismart team at initial setup stage."
- Enter amount of Holiday pay actually paid out during the financial year:** (empty text input). Callout: "If Annual leave is paid out the value will be entered in here."
- Date of payment:** Sep 06 2017.
- Opening balance hours:** 212.20.
- Opening balance date:** Jun 01 2017.
- show results >>** (orange button). Callout: "Click on show results will take you to the next screen."

Bill has coded 90 hours to Annual leave this season. Click on the underlined (code AL) to see the actual days and hours coded to AL.

This is the short version of this report. Click on the black cross to see the entire report

Annual Leave Entitlement +

Employee name : Bill Fletcher

Gross holiday pay for the year : 4,433.14

Start financial Year : Jun 01 2017

Date checking holiday pay from : Jun 01 2017

Date checking holiday pay to : Sep 06 2017

Number of hours coded to annual leave (code AL) : 90

Closing balance of holiday pay in hours : 180.25 (18 full days)

Average daily pay : 194.44 (12 months ending Sep 06 2017)

Holiday pay in dollars based on daily pay : 3,504.61

Closing balance of holiday pay in dollars : 3,696.83

[<< back](#)

Annual Leave Entitlement

Employee name : Bill Fletcher

Number of weeks of annual leave entitlement per annum : 4

Total number of days per annum : 365

Total number of weeks per annum : 52

Total gross wages : 55000.00

Number of contracted hours/week as per employment contract : 54.09 (copy to use)

Roster days on : 3.4

Roster days off : 1

Roster days total : 4.4

Number of weeks in Roster period : 0.63

Number of hours to work in Roster period : 34.00

Contracted hours of work/ rostered day on : 10.00

Weekly pay : 1,057.69

Hourly rate : 20.51

Employees scheduled leave

Number of rostered weeks worked : 82.95

Number of days off per annum : 82.95

Number of days off per week : 1.60

Average hours worked per week

Number of days in a week : 7

Less days off per week : 1.60

Number of days worked in an average week : 5.40

Holiday pay entitlement in days per annum : 21.62

Gross holiday pay for the year : 4,433.14

54.09 hours per week is based on a datum of 10 worked hours per day

7/2, 7/2, 7/3 with 6/1 over 2 months = 3.4/1 over the entire season.

Hourly rate of Pay based on the above numbers.

Number of Annual Leave days based on the roster scenario mentioned above.

Most of this data has originally been set up in Team Manager

Dollar value of Annual Leave based on the above values.

Gross Holiday pay to date

Start of financial Year : Jun 01 2017
Date checking holiday pay from : Jun 01 2017
Date checking holiday pay to : Sep 06 2017
Number of days covered : 98

Holiday pay entitlement in days for period checked : 5.80 (0.0592 per day)
Holiday pay entitlement in hours for period checked : 58.05
Number of hours coded to annual leave (code AL) : 90

Annual Leave in hours owing to employee/(overpaid to employee) : -31.95

Gross annual leave : -655.26

Total Gross Holiday pay owing to employee to date/(overpaid to employee) : -655.26

Holiday pay actually paid out during the financial year 0.00
Date of payment : Sep 06 2017
Payment converted to equivalent hours of pay : 0.00

Opening cumulative balance of holiday pay (in hours) (balance at Jun 01 2017) : 212.20
Opening balance of holiday pay in dollars owing (balance at Jun 01 2017) : 4,352.22

Closing balance of holiday pay in hours : 180.25 (18 full days)
Average daily pay : 194.44 (12 months ending Sep 06 2017)
Holiday pay in dollars based on daily pay : 3,504.61
Closing balance of holiday pay in dollars : 3,696.83

<< back

Value of Annual
Leave each day

Bill has coded 90 hours (9 days) hours to Annual leave this season. Click on the underlined (code AL) to see the actual days coded to AL.

Balance of Annual leave either carried over from previous year/s