Gross Holiday Pay Entitlement

Salaried staff and Full time waged staff are entitled to a minimum of 4 weeks Annual leave per season.

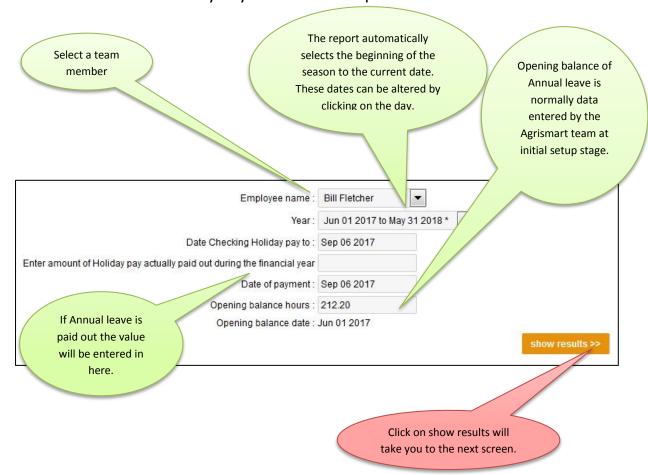
Annual leave entitlement in days is governed by the actual roster. The roster should be a datum that comes from the employment contract. For example working a 5/2 roster = 19.98 days of Annual leave whereas a 7/2, 7/2, 7/3 which changes to a 6/1 over calving (2 months) = 21.62 Annual Leave days.

Agrismart measures Annual leave for any roster scenario in days, hours and dollars.

To measure Annual Leave as accurately as possible it is critically important that both the actual roster scenario is clearly outlined in the Employment Contract and that this same roster scenario is entered into Agrismart in the Team Manager area.

The Agrismart team is more than happy to assist in making sure correct data around rosters is entered into Agrismart in the first instance.

As far as the Gross Holiday Pay Entitlement Report is concerned



Bill has coded 90 hours to Annual leave this season. Click on the underlined (<u>code AL</u>) to see the actual days and hours coded to AL. This is the short version of this report. Click on the black cross to see the entire report



Annual Leave Entitlem

mployee name : Bill Fletcher

v for the year : 4,433.14

nancial Year : Jun 01 2017

Date checking how ay pay from: Jun 01 2017
Date checking how ay pay to: Sep 06 2017

Number of hours coded to annual leave (code AL): 90

Closing balance of holiday pay in hours: 180.25 (18 full days)

Average daily pay: 194.44 (12 months ending Sep 06 2017)

Holiday pay in dollars based on daily pay: 3,504.61 Closing balance of holiday pay in dollars: 3,696.83

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54.09 hours per week is based on a datum of 10 worked hours per day Annual Leave Entitlement Employee name: Bill Fletcher Number of weeks of annual leave entitlement per annum: 4 Most of this data Total number of days per annum: 365 7/2, 7/2, 7/3 with 6/1 Total number of weeks per annum: 52 has originally been over 2 months = 3.4/1Total gross wages: 55000.0 set up in Team over the entire season. Number of contracted hours/week as per employment contract : 54.09 (copy to use Manager Roster days on: 3.4 Roster days off: 1 Roster days total: 4.4 Number of weeks in Roster period: 0.63 Number of hours to work in Roster period: 34.00 Hourly rate of Pay Contracted hours of work/ rostered day on: 10.00 based on the Weekly pay: 1,057.69 above numbers. Hourly rate: 20.51 Employees scheduled leave Number of rostered weeks worked: 82.95 Number of days off per annum: 82.95 Number of days off per week: 1.60 Average hours worked per week Number of Annual Leave Number of days in a week: 7 days based on the roster Less days off per week: 1.60 scenario mentioned above. Number of days worked in an average week: 5.40 Holiday pay entitlement in days per annum: 21.62 Gross holiday pay for the year: 4,433.14

Dollar value of Annual Leave based on the above values.

Gross Holiday pay to date

Start of financial Year : Jun 01 2017

Date checking holiday pay from : Jun 01 2017

Date checking holiday pay to : Sep 06 2017

Number of days covered: 98

Holiday pay entitlement in days for period checked: 5.80 (0.0592 per day)

Holiday pay entitlement in hours for period checked : 58.05 Number of hours coded to annual leave (<u>code AL</u>) : 90

Annual Leave in hours owing to employee/(overpaid to employee): -31.95

Gross annual leave : -655.26

Total Gross Holiday pay owing to employee to date/(overpaid to employee): -655.26

Holiday pay actually paid out during the financial year 0.00

Date of payment: Sep 06 2017

Payment converted to equivalent hours of pay: 0.00

Opening cumulative balance of holiday pay (in hours) (balance at Jun 01 2017): 212.20

Opening balance of holiday pay in dollars owing (balance at Jun 01 2017): 4,352.22

Closing balance of holiday pay in hours: 180.25 (18 full days)

Average daily pay: 194.44 (12 months ending Sep 06 2017)

Holiday in dollars based on daily pay: 3,504.61

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Balance of Annual leave either carried over from previous year/s Value of Annual Leave each day

Bill has coded 90 hours (9 days) hours to Annual leave this season. Click on the underlined (code AL) to see the actual days coded to AL.