

Salary and Wages Paid Report

This report will give administrators some valuable information. It is crucial that timesheet entries are accurate to begin with as the accuracy of all the general numbers and formulae are based on the accuracy of the initial timesheet entries.

Information held in this report consists of:

- See the exact cost of all minimum wage top-ups for an individual or the entire team for any time period.
- See the exact values both negative and positive of other adjustments (Annual Leave, Stat days worked and Unpaid leave)

Information can be entered into this report as well:

- Enter Bonus Payments
- Back date salary increases via Bonus Payments
- Create Payslips (Part of the Payroll module)



Hover on Report >
Click on Salary/
Wages Paid Report

By default dates
are set for the
current season

location	team member	from	to	employee type	remuneration type	go
all	all	Jun 01 2017	Sep 13 2017	all	all	

By default the
entire team are
displayed. Select a
person from here.

All Columns explained:

One of the team has been selected.

Salary / Wages Paid

location: all | team member: Dami Rivista | from: Jun 01 2017 | to: Sep 13 2017 | employee type: all | remuneration type: all

Team Member: Dami Rivista
Location: Equinox Farms
Employee Type: Full-Time
Remuneration type: Salary

viewing records: 1 to 7 of 7

From	To	Amount paid	Standard salary	Minimum wage top-up	Adjustments			No. of days paid	Average daily pay	Paid by ACC	1st week ACC	Bonus payments	Payslip
					Annual leave	Statutory holiday worked	Unpaid leave						
Aug 21 2017	Sep 03 2017	2,000.00	2,000.00	0.00	0.00	0.00	0.00	11.24	177.94	0.00	0.00	0.00	✓
Aug 07 2017	Aug 20 2017	2,248.31	2,000.00	248.31	0.00	0.00	0.00	11.24	200.03	0.00	0.00	0.00	✓
Jul 24 2017	Aug 06 2017	2,008.62	2,000.00	0.00	8.62	0.00	0.00	11.24	178.70	0.00	0.00	0.00	✓
Jul 10 2017	Jul 23 2017	2,012.80	2,000.00	0.00	12.80	0.00	0.00	11.24	179.07	0.00	0.00	0.00	✓
Jun 26 2017	Jul 09 2017	2,073.63	2,000.00	47.50	26.13	0.00	0.00	11.24	184.49	0.00	0.00	0.00	✓
Jun 12 2017	Jun 25 2017	2,059.67	2,000.00	59.31	0.36	0.00	0.00	11.24	183.24	0.00	0.00	0.00	✓
May 29 2017	Jun 11 2017	1,975.10	2,000.00	0.00	1.27	151.30	-177.47	11.24	175.72	0.00	0.00	0.00	✓
Total:		14,378.14	14,000.00	355.13	49.18	151.30	-177.47	78.68	182.74	0.00	0.00	0.00	

The dates of each pay period for the season so far.

From	To
Aug 21 2017	Sep 03 2017
Aug 07 2017	Aug 20 2017
Jul 24 2017	Aug 06 2017
Jul 10 2017	Jul 23 2017
Jun 26 2017	Jul 09 2017
Jun 12 2017	Jun 25 2017
May 29 2017	Jun 11 2017
Total:	

The normal salary amount for the pay period and the actual amount that should be paid

Amount paid	Standard salary
2,000.00	2,000.00
2,248.31	2,000.00
2,008.62	2,000.00
2,012.80	2,000.00
2,073.63	2,000.00
2,059.67	2,000.00
1,975.10	2,000.00
14,378.14	14,000.00

Based on hours worked for each pay period these are the gross amounts of the top-ups for pay periods where minimum wage has been breached.

Minimum wage top-up
0.00
248.31
0.00
0.00
47.50
59.31
0.00
355.13

A Statutory holiday worked (That would otherwise have been taken as a Rostered Day Off) will be paid at time and a ½. Should time and a ½ equal more than contracted daily hours recorded in Agrismart (View against the user in team Manager) then a top up is legally required and that number will display in this column. However if the contracted hours are not met at time and a ½ then the salary could actually legally be reduced.

Adjustments		
Annual leave	Statutory holiday worked	Unpaid leave
0.00	0.00	0.00
0.00	0.00	0.00
8.62	0.00	0.00
12.80	0.00	0.00
26.13	0.00	0.00
0.36	0.00	0.00
1.27	151.30	-177.47
49.18	151.30	-177.47

The value of an Annual leave day taken varies according to the average daily rate of pay based on hours worked. The higher of the daily rate of pay for either the last 4 weeks or 52 weeks will be taken. The adjustment values are normally quite small. This number represents 12 Annual leave days.

Unpaid leave will always have a negative value

Average daily pay
177.94
200.03
178.70
179.07
184.49
183.24
175.72
182.74

If either ACC code has been used through the timesheets area then those numbers will display in the respective fields here.

Paid by ACC	1st week ACC
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00

Average daily pay based on normal salary and then the minimum wage top-ups and adjustments either positive or negative.

Bonus payments	
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00

Bonus Payment : Dami Rivista add bonus payment bonus payments report

Add Bonus Payment

Team Member: Dami Rivista

Date: Sep 03 2017

Bonus Amount:

Tax Amount:

Description:

Type: Non-discretionary

Frequency: Weekly to Monthly

save

If the tax code is entered against the user in Team Manager then clicking on this calculator will work out the tax amount

Click on this line to add in a bonus or to back pay salary.

These little edit icons allow the user to alter the amount paid column

Click on the little edit icon brings up this box.

<input type="checkbox"/>

Edit Pay Period

Start Date : Aug 21 2017

End Date : Sep 03 2017

Team Member : Dami Rivista

Pay amount :

Days paid :

Daily contracted hours :

reset save

Payslip column will display if you have Agrismart Payroll

Payslip yet to be created

Click to create Payslip

Click on any ticked Payslip to view the Payslip.

Payslip
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

Payslip created